29th Meeting of ICDPPC Executive Committee

4/5 May 2016

Chair: John Edwards, New Zealand

Secretariat: Blair Stewart, Vanya Vida, New Zealand

France: Nicolas De Bouville

Canada: Daniel Therrien, Barbara Bucknell, Brent Homan, Daniele Chatelois, Miguel Bernal-Castillero

Netherlands: Wilbert Tomesen, Udo Oelen

Morocco: Said Ihrai, Lahoussine Aniss

Meeting opened: 7:03 am (NZST)

Apologies: Isabelle Falque-Pierrotin

1. **Previous meeting**

   a. **Minutes** of March 2016 meeting: **approved**.

   b. **Action points** completed (except task 4 which is postponed to be initiated after this meeting).

2. **Standing items**
   a. **Update from the Secretariat**: Secretariat highlighted the new website page devoted to updates from current working groups.

   b. **Accreditation**: The Secretariat advised that 1 new membership application and one observer application had been received since the last meeting. CA confirmed that it expected to be able to complete evaluation of the 4 applications now in hand and offer a recommendation to Committee at the July meeting.

   c. **Upcoming meetings of international organisations:** FR advised that CNIL will represent the Conference at meetings of the European Spring Conference in May and the APPA Forum in July. In discussion it emerged that both NZ and CA were expected to be present at the OECD Ministerial Meeting on the Digital Economy in June.

3. **38th Conference**
    a. **Closed session topic**

The Chair thanked the subcommittee for its excellent work undertaking the task assigned at the last meeting to "develop a draft session outline and identify and check availability of suitable presenters for the closed session discussion on 'Nanotechnology, robotics and artificial intelligence'".

The meeting accepted the subcommittee's recommendation to omit nanotechnology from the planned discussion and to carve out 90 minutes of the available time for a separate in-depth discussion on encryption. It was also noted that the subcommittee considered it premature to enquire of potential speakers' availability pending the Committee's discussion.

The Committee discussed both parts of the draft closed session outline. Particular attention was paid to the desirability of achieving both geographic diversity and gender balance. It was understood that full coverage of all regions would not be feasible given the small number of planned speakers. The subcommittee has a list of potential speakers that were not included on the subcommittee's recommendation. This list may prove useful in providing the Committee with options for achieving diversity or if the first choice of speakers is unavailable.

Discussion in relation to the encryption session focused upon the optimal number of speakers to achieve the dual objectives of building Commissioner knowledge and yet allowing sufficient time for a worthwhile discussion amongst commissioners. A compromise view emerged that it might be possible to achieve both goals with a moderator and two speakers, so long as the chosen speakers were sufficiently versatile.

A further consideration for shaping the session concerned the number of speakers for whom travel funding would be offered. MO clarified that travel funding for 5 speakers for the closed session might be available. It was noted that there might be scope for some speakers also to be useful for the public conference.

The Committee resolved to build on the work of the sub-committee and asked the Secretariat to refine the programme. The expectation is to seek to have a finalised programme in advance of the July meeting, ideally by mid-June. An exchange of emails involving Commissioner-members of the Committee may be useful to take any final decisions that may be required. It was decided that the Secretariat will report back with a recommendation to the Committee by the middle of June.

Action: CA to forward the full list of identified potential presenters to Secretariat.

Action: Secretariat to:
- refine the draft closed session outline;
- check availability of recommended speakers and selected alternative speakers from the full list;
- present refined outline and speaker availability information by Committee for decision and endorsement by email prior to the July meeting.

     b. Public session
       MO updated the Committee. MO expects to circulate a draft programme to the Committee for comment within the next 2 weeks.

         Action: MO to send draft public session programme to the Secretariat for circulation to the Committee.

4. **Continuity and Committee transition to 2018**
   The Committee discussed the Secretariat's paper.

5. **Future Conferences**
      a. 39ᵗʰ Conference in 2017
        The designated host (Hong Kong) has informed the Secretariat that the 39ᵗʰ Conference will be held on 25–29 September 2017.

        The Committee agreed to invite the Hong Kong Commissioner to sit in on the next Committee meeting given that it will be held in Singapore. The Chair suggested that this will be conducive to smoothing the transition from host to host and Committee to Committee.

          Action: Secretariat to invite Hong Kong Commissioner to attend July Committee meeting in Singapore.

      b. Call for hosting proposals for 40ᵗʰ Conference in 2018
        The Committee discussed the Secretariat's proposal that the process be initiated for selecting the host for the 40ᵗʰ Conference. It was agreed that a call be made for proposals with the aim that the final decision be taken by the new Committee elected at the Marrakesh Conference before the end of the 2016 calendar year.

          Action: Secretariat to release a call for hosting proposals for the 40ᵗʰ Conference with a view to the next Committee confirming a selection before the end of 2016.

6. **Working groups**
   Updates received in relation to the the Privacy and Humanitarian Action WG and the Digital Education WG. The practice has been to allocate time in the closed session to hear back from WGs, including the Berlin Group, and while the Secretariat has not started work on preparing a draft agenda for the 2ⁿᵈ day of the closed session this would be the intention again this year. It is intended to feature information on the PHAWG in the coming newsletter.

   The Chair paid special tribute to the work of the DEWG which has produced or disseminated materials of practical assistance.

7. **General business**
   MO suggested a host handover document should be prepared. The Chair thanked MO for their suggestion and acknowledged the importance of a host handover for sustainability of the

Conference. The presence of the host of the 39th Conference at the next meeting may be one opportunity to progress this idea.

  Action: MO with the host of the 39th Conference to develop a host handover template with the Secretariat as the repository.

8. **Next meeting**

20 July 2016 at 4.30 pm at Raffles City Convention Centre in Singapore.

Meeting closed: 8:00 am (NZST)