To: Executive Committee

From: John Edwards, Chair Executive Committee

Date: 26 February 2015

Subject: **Permanent website of the Conference**

This memo addresses the long recognised need for a permanent Conference website in order to put the Conference on a firm footing.

The website (to be contrasted with the annual websites constructed for each year's event) will be a permanent repository of key conference documentation and information. It will support Conference endeavours that go beyond individual events such as the Executive Committee itself, working groups, resolutions, and to house documentation listing participation in the new enforcement cooperation arrangement. It will also present the Conference to the world as a collective entity (as against merely an annual event) and help establish its identity and raise its profile.

At the Executive Committee meeting in December the Secretariat presented its plans for a website. The proposal received support and the Committee asked the Secretariat to provide further information for consideration at the March meeting. This note and the linked beta version of the proposed website provides the requested further information.

Build & Costs
A permanent website for the Conference can be built by the Secretariat of the Conference. The Office of the Privacy Commissioner, New Zealand, has borne the costs of building the website. The cost include developing the website, buying hosting services, a domain name etc., amounting to an approximate cost of NZ$2,500 (=€1,660) with a further hosting fee of NZ$200 (€133) per year.

Transfer of Website
Hosting services for the website enable its easy transfer to any jurisdiction. The member taking on the management of the website will only have to create an account with the hosting service in order for a transfer of account from the Office of the Privacy Commissioner, New Zealand.

Chair's Recommendation

> **I recommend that the Executive Committee approve the Secretariat to complete the build and launch of a permanent website along the lines of the outline given in the December meeting and the beta version available at http://icdppc.org/home-page/**