

Note from Secretariat for ICDPPC Executive Committee meeting, 9/10 December 2015

Agenda item 4: Committee's work for 2015-2016

This note is intended to assist the Committee to decide its goals for 2016.

This note is principally derived from two sources:

- Projects arising from decisions of 37th Conference (i.e. the new strategic plan, resolutions and rule changes).
- Carry-over projects from term of previous Committee

Additional ideas from Committee members are of course welcomed.

Before turning to the new projects it might usefully be noted that several tasks of a 'business as usual' nature have already been allocated to Committee members at the October meeting or carried over from term of previous Committee:

- New Zealand – Chair, Secretariat
- Morocco – Hosting authority
- France – Coordinating observer representation at meetings of international bodies, convenor of Digital Education WG
- Canada - Accreditation
- NZ/France - Subcommittee to assess proposals to host in 2017

The following plan is structured around the 4 adopted [strategic priorities](#). Initiatives that do not neatly fit within those categories are listed afterwards. Please note that the Strategic Plan is expected to be implemented over a period of 3 years and this is only year 1.

Ref.	General area/mandate	Project/task	Allocation (if known)	Notes (e.g. targets)
<i>Strategic priority A: Strengthening Our Connections, Working with Partners</i>				
1.	"Improve observer arrangements to ensure we have two way effective connections between international organisations and the Conference" (Aa)	Update observer and membership application processes – administrative (see 2015 rules changes) Complete administrative simplification & implement online application processes, with supporting applicant guidance. Categorise existing observers under revised criteria.	Secretariat	Target: complete by end-February 2016
2.		Improve observer arrangements – substantive To improve observer arrangements from a process and strategic perspective to ensure good value and efficient process for both observers and Conference		Suggest there be a small working group of Secretariat + Canada (as Committee member responsible for accreditation) to identify opportunities for improvement and to offer recommendation to ExCo.

3.	"Develop supportive connections between networks involved in cross-border data protection and privacy enforcement." (Ab)	Enforcement Cooperation - Coordination (2014 resolution carry over task) To continue exploring practical options and opportunities for better coordinating efforts with GPEN and other relevant networks to improve enforcement cooperation	Chair	A project plan was tabled at previous Committee's September meeting and, based upon that, the Chair held a number of informal bilateral meetings in margins of 37th Conference. Possible target dates would be a meeting in Singapore in July 2016 and another in margins of 38th Conference.
4.	"Explore ways in which the Conference and regional forums of DPAs can better connect and enrich each other." (Ac)	Calendar of events To use the ICDPPC website calendar more actively as a noticeboard of forthcoming meetings		This small initiative might enhance scheduling to avoid clashes and allow for more complementary scheduling. Might be accompanied by efforts to facilitate cross-regional attendance.
5.	"Develop new and better ways to collaborate to develop, and share results of, education and research efforts." (Ad)			
<i>Strategic priority B: Advancing Global Privacy in a Digital Age</i>				
6.	"Where appropriate to offer advice, and provide assistance, to the UN Special Rapporteur on the Right to Privacy." (Ba)	Offer a standing invitation to Special Rapporteur to attend/address closed session during his 3 year mandate		The SR will have a busy schedule and it might be as well to signal the opportunity well in advance. The proposal is that for the next 2 conferences (38 th and 39 th) a 30 minute slot be reserved, as it was for the 37 th Conference, for a presentation and Q & A.
7.	"Develop common approaches and tools for data protection and privacy" (Bb)			
<i>Strategic priority C: Completing Conference Capacity building</i>				
8.	"Complete or build upon the work of the Strategic Direction Working Group" (Ca)	Develop a workable plan to fund the Secretariat (Uncompleted task from 2013 Strategic Direction resolution)		A starting point might be to review the resources left by the former SDWG and to identifying options to address the concerns raised by members of the former Committee. A project plan could be prepared for discussion at the February meeting. The project might usefully include a piece of research reviewing a range of non-treaty based, member funded international organisations. The project would likely need to look at the issues and options with 'corporate status'.
9.		Continuity planning To establish tools and processes to ensure more satisfactory transition from: <ul style="list-style-type: none"> • Committee to Committee • Secretariat to Secretariat • Host to host 		Project could involve e.g.: <ul style="list-style-type: none"> • Committee handbook and task handover notes • A plan for Secretariat hand-off in 2016 or 2017 • Standards for host handover, or planning for an eventual online hosting resource
<i>Strategic priority D: Assessing Our Effectiveness</i>				
10.	"Review resolutions adopted since 2003 to better understand whether resolution-making has been effective to date and to identify room for improvement." (Da)			
11.	"Develop and execute a plan for making conference resolutions			

	more effective.” (Db)			
<i>Recurring projects</i>				
12.	Enforcement Cooperation – Annual opportunity to meet (2014 resolution)	“To ensure that there is an annual opportunity for those particularly interested in enforcement and coordination to meet to share experience and develop best practice.”		Should the ExCo see this as an organisational task or a ‘designation’ task? (i.e. to recognise and designate an planned event and give it the ICDPPC imprimatur, where one that meets the ExCo’s needs exists, and organise an opportunity only in the absence of such an event). If something needs to be organised should the ExCo follow a ‘call for proposals’ process or seek to arrange something itself?
<i>Other projects</i>				
13.	Communications enhancements (2015 rules changes, new initiatives)	To enhance effectiveness of the Conference’s channels for external communications	Secretariat	To find a cost effective way to communicate release of newsletters which link to website e.g. establish a twitter or LinkedIn account.
14.	Strategic planning: general	To coordinate the Committee’s strategic work.	Chair	The Strategic plan runs over 3 years. Not everything needs be started or completed in year 1. The Committee will set its priorities for the year. There is authority for a working group or groups to be established if warranted.
15.	International Humanitarian Action (resolution)	To create a Working Group on Privacy and Humanitarian Action. The WG will lead and coordinate: <ul style="list-style-type: none"> • For future meetings to analyse privacy requirements for humanitarian action. • To help respond to demand for co-operation and guidance expressed by international humanitarian actors. 	France	It is understood that Spain and France may take the lead in this WG. Accordingly, it is suggested that France take a role on the ExCo to liaise with the WG on this topic.
16.	Security for future conferences	Project to explore the Conference’s needs and objectives in relation to delegates’ personal safety at the annual meetings	Chair	The project notes the increased size of the Conference, the desire to meet in different regions, the Conference’s dependence upon hosts and the apparently deteriorating international security situation. The project would explore the risks and best practice for Conferences of this type. As well as any short term practical outcomes, the project might develop a set of general expectations for the assistance of future hosts against which the ExCo would monitor delivery.
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