

ICDPPC Executive Committee Minutes

ICDPPC Executive Committee meeting
13/14 May 2015

Chair: John Edwards, New Zealand
Secretariat: Blair Stewart, Vanya Vida, New Zealand
France: Isabelle Falque-Pierrotin, Florence Raynal
Mauritius: Drudeisha Madhub
Netherlands: Dominique Hagenauw, Paul Breitbarth
USA: Julie Brill, Aaron Burstein, Guilherme Roschke

Apologies: Jacob Kohnstamm (entire meeting), Julie Brill (left part way through).

Meeting opened: 7:05am (NZST)

1. Previous meeting

- a. **Minutes:** minutes of the last meeting (6/7 March 2015) were approved.
- b. **Incomplete action points:**
 - Secretariat shortly to upload to website past reports from conference observers to meetings of international organisations
 - Discussion of programme for the closed session to be carried forward to the next meeting in July.
- c. **Surplus funds from Mauritius Conference**
Taken up in general business.

2. Standing items

- a. **Update from the Secretariat**
The Secretariat provided a brief update.

The Chair requested that the Netherlands forward meeting minutes adopted during its term to the current Secretariat before the next Committee meeting.

Action point: Netherlands (former Secretariat) to forward to the Secretariat all Committee meeting minutes from the Executive Committee's first 2 years and any other pertinent official Committee documentation.

3. Closed session 2015

a. Topics

As the programmes for the closed session are still in their formative stages, the Chair suggested that the programmes be developed before future discussion.

Action point: France and USA to circulate a programme on use of medical data for commercial purposes (to include genetic data) and New Zealand and Netherlands to circulate a programme Data protection oversight of security and intelligence: The role of DPAs in a changing society.

b. Practical arrangements

Netherlands updated the committee of the closed session arrangements. Funding is available for accommodation and economy class return travel for 4 speakers.

Netherlands confirmed that English will be the language used at the Conference and the host will not fund or contribute to the cost of simultaneous interpretation. If DPAs wish to have simultaneous interpretations then respective language groups will have to provide the necessary funds to the host.

France and Mauritius expressed their concern regarding the cost and arrangements for simultaneous interpretation.

The Chair noted the matter closed as far as the Committee was concerned as the host had made its position clear. Any further discussions regarding simultaneous interpretation at the Conference in Amsterdam should be taken up directly with the host.

4. Amsterdam conference: Open session

Netherlands updated the Committee of the open session. Registration for the Conference has opened. The website will be up and running by the end of the month. Three side events will run alongside the Conference. Seven meeting rooms are available for side meetings and interested parties can contact Netherlands to make bookings.

5. Observers

The noting paper from the Secretariat was tabled with only the Netherlands raising any concern. Netherlands was asked to put its comments in writing to the Secretariat.

Action point: Netherlands to submit comments for consideration to the Secretariat.

6. Proposals for hosting the Conference in 2016

Sub-group is part way through its evaluation and has shortlisted 2 of the 4 proposals. It aims to report in writing with a recommendation to the Committee by 1 June 2015.

Action point: Sub-group to recommend host for 2016 Conference to the committee by 1 June 2015

7. Privacy in digital age resolution

The Chair updated the committee. The OHCHR has acknowledged the interest of the Conference to support and assist the special rapporteur and will forward the message to the rapporteur once appointed. The Chair released a public statement on behalf of the Conference supporting the UN's decision to appoint a special rapporteur.

8. Communications

The Secretariat informed the Committee of website updates and the new Conference brochure.

9. Conference working group

a. Digital Education WG

France updated the committee. The working group has started work on three objectives –

- i. To create a common digital education web platform. Specific sections of the platform will be open to the Conference members
- ii. To develop a tutorial pack for training trainers, 6 DPAs are assisting.
- iii. To encourage organisations to compete in a digital education contest. A survey will be used to identify a standard format to use digital education

The working group will be able to report on more concrete results in Amsterdam.

b. Strategic Direction WG

NZ updated the Committee. The working group is advancing on its mandates. It expects to survey Conference members soon.

10. General business

Surplus funds from Mauritius Conference

Mauritius provided an update on the issue.

Mauritius advised that it had originally suggested transferring the surplus funds to the next host, i.e., Netherlands. However, Netherlands indicated that there were legal impediments to receiving surplus fund and in turn suggested transfer of the surplus funds to the Committee be explored. The Committee has explored, and rejected a proposal to receive the funds at this time.

Mauritius advised that it would continue to work with the Netherlands and/or France to see if there is any lawful and ethical means of applying the funding to the Netherlands to assist with the Amsterdam Conference.

11. Next meeting 15/16 July 2015

Meeting ended: 8:05am (NZST)