

## ICDPPC Executive Committee Minutes

### ICDPPC Executive Committee meeting

9/10 December 2015

Chair: John Edwards, New Zealand  
Secretariat: Blair Stewart, Vanya Vida, New Zealand  
France: Isabelle Falque-Pierrotin, Florence Raynal  
Canada: Daniel Therrien, Barbara Bucknell, Brent Homan  
Netherlands: Wilbert Tomesen  
Morocco: Said Ithrai, Lahoussine Aniss

Apologies: Udo Oelen (NL)

Meeting opened: 7:05am (NZDT)

#### 1. Previous meeting

- a. Minutes of the meeting of 29 October 2015 were amended (item 2) and approved.
- b. Timing of future meetings was discussed. Unfortunately NL is unavailable for the dates proposed by the Secretariat.

*Action point: NL to send suitable alternate dates to the Secretariat.*

#### 2. Standing items

- a. Update from the Secretariat: The Conference website has been updated with documentation from the 37<sup>th</sup> Conference.
- b. 38<sup>th</sup> Conference: MO updated the Committee.
- c. Applications for accreditation: Currently there are accreditation applications before the Committee from Cote d'Ivoire and Armenia.

The Secretariat is in the process of drafting a note for CA summarising the accreditation process and evaluation.

The Secretariat is in the process of updating the accreditation forms in light of the rule changes adopted at the 37<sup>th</sup> Conference. Online accreditation forms will be created and posted to the Conference website in early 2016.

*Action point: Secretariat to send CA a note on accreditation process and evaluation.*

*Action point: Secretariat to create online accreditation forms by early 2016.*

- d. Conference representation: FR informed the Committee that it had arranged for representation at the OECD meeting on 1-2 December 2015 and Council of Europe T-PD meeting on 10-11 December 2015. A meeting report will be submitted to the Chair for circulation to the Committee in due course.

FR informed the Committee the following international meetings are yet to take place:

- Article 29 WP – 16 December 2015
- APEC DPS subgroup – February 2016 (dates to be confirmed)
- AFAPDP – September 2016 (dates to be confirmed)

*Action point: FR to send meeting report to the Chair.*

*Action point: NZ to confirm to FR if they will be present at the APEC DPS subgroup meeting and represent the Conference.*

### **3. Committee's work for 2015-2016**

The Committee discussed the work plan for 2015-16. The Secretariat will review the work plan in the light of the discussions. The Committee agreed to prioritise projects and focus on projects that will generate tangible products for the use of Conference members.

*Action point: Secretariat to prioritise projects and engage with Committee members bilaterally to seek to allocate tasks.*

### **4. 38<sup>th</sup> Conference- closed session themes**

MO submitted a list of 6 possible closed session topics. The Committee agreed to consider Morocco's topics and also to suggest additional topics.

*Action point: All Committee members to send their suggestions for possible closed session topics to the Secretariat by 10 January 2016.*

### **5. Conference in 2017**

The Chair informed the Committee two hosting proposals have been submitted.

*Action point: FR and Secretariat to evaluate hosting proposals for 2017 and present a recommendation to the Committee at its next meeting.*

### **6. Future hosting (2018 and beyond)**

The Chair updated the Committee that a Data Protection Authority has expressed an interest to host the Conference in 2018. The Committee has not yet called for expression of interest for 2018 and will await competition of process for selecting the host for 2017 before consulting the matter again.

## **7. Communications**

The Chair informed the Committee a survey evaluating the 37<sup>th</sup> Conference was sent out to members. The Chair encouraged Committee members to complete the survey and requested Committee members to get their regional networks to complete the survey.

A report on the results of the survey will be circulated to Committee members.

*Action point: Secretariat to prepare report on the results of the survey and circulate it to Committee members.*

## **8. Working groups**

- a. Digital Education Working Group: FR gave an update.
  
- b. Privacy and Humanitarian Action Working Group: Spain and Switzerland have agreed to co-convene the PHAWG. The Secretariat has sent a message on their behalf inviting Conference members to join the working group.

## **9. Report of the 37<sup>th</sup> Conference**

The Committee endorsed the format of the closed session report and thanked the Secretariat for producing the report.

The Secretariat will update the report in light of the discussions.

*Action point: Secretariat to update report.*

## **10. General business**

- a. Calendar on Conference website: MO recommended the calendar on the Conference website to be updated.

*Action point: Secretariat to update Calendar on the Conference website.*

- b. Annual enforcement meeting: CA informed the Committee that the Executive Committee should identify a member who is willing to host the annual enforcement meeting. The Committee resolved that the Secretariat and CA engage bilaterally to identify a member authority to host the annual enforcement meeting.

*Action point: Secretariat and CA to engage bilaterally to identify a member authority to host the annual enforcement meeting.*

## **11. Next meeting**

Date to be confirmed.

Meeting closed: 8:20am (NZDT)