

## ICDPPC Executive Committee Agenda

ICDPPC Executive Committee meeting

14/15 March 2016

### Attending via teleconference:

	14 March	15 March
New Zealand		7am NZDT
Canada	1pm EST	
France	7pm CET	
Morocco	6pm WET	
Netherlands	7pm CET	

### Dialling Instructions

Canada	France	Morocco	Netherlands	New Zealand
+649 379 4086	+649 379 4086	+649 379 4086	+649 379 4086	+649 379 4086

Once connected enter Conference call code: 859 701 8468 followed by #

For operator assistance at any time please dial \*0

### Agenda

1. Formalities:
  - a. Apologies
  - b. Adopt agenda
  
2. Previous meeting (9/10 December 2015):
  - a. Approve minutes
  - b. Review action points

Task	Committee member	Notes (if any)
1. Amend 29 October 2015 meeting minutes	Secretariat	Complete
2. NL to send suitable alternate dates to the Secretariat	NL	Complete
3. Secretariat to send CA a note on accreditation process and evaluation	Secretariat	To follow completion of task 4
4. Secretariat to create online accreditation forms by early 2016	Secretariat	Complete
5. FR to submit a report on the OECD meeting held on 1-2 December 2015 and Council of Europe T-PD meeting held on 10-11 December 2015 to the Chair	FR	
6. NZ to confirm to FR if they will be present at the APEC DPS subgroup meeting and represent the Conference	NZ	Complete
7. Secretariat to prioritise projects and engage with	Secretariat	Complete

Committee members bilaterally to seek to allocate tasks.		
8. All Committee members to send their suggestions for possible closed session topics to the Secretariat by 10 January 2016.	All Committee members	Complete
9. FR and Secretariat to evaluate hosting proposals for 2017 and present a recommendation to the Committee at its next meeting	FR and Secretariat	Complete
10. Secretariat to prepare report on the results of the survey and circulate it to Committee members.	Secretariat	Complete
11. Secretariat to update closed session report	Secretariat	Complete
12. Secretariat to update Calendar on the Conference website.	Secretariat	Complete
13. Secretariat and CA to engage bilaterally to identify a member authority to host the annual enforcement meeting.	Secretariat and CA	Complete

c. Matters arising from the minutes (other than matters already listed on the agenda)

3. Standing items

- a. Update from the Secretariat
- b. Brief update from host of forthcoming conference (MO) (paper circulated)
- c. Applications for accreditation (Secretariat update on online processes)
- d. Notice of any upcoming meetings of international organisations requiring representation or any report back from recent meetings (FR) (paper circulated about APEC meeting for information)

4. Committee's work for 2015-2016 (Secretariat) (paper circulated)

5. 38th Conference

- a. Closed session topics (Chair) (paper circulated)
- b. Public Conference (MO update)

6. Annual Enforcement Cooperation Meeting (CA) (brief update)

7. 39th Conference in 2017 (FR/NZ)

- a. Evaluation Sub-committee report back (report circulated as well as 2 proposals)
- b. Committee to settle recommendation of 2017 host

8. Communications (Chair/Secretariat) (papers circulated)

- a. Evaluation survey
- b. Website
- c. Twitter

9. Working groups (brief updates):

- a. Privacy and Humanitarian Action WG (FR)
- b. Digital Education WG (FR) (paper circulated)

10. General business

11. Next meeting: 4/5 May 2016