

ICDPPC Global Privacy and Data Protection Awards

2019

Entry Form

Deadline 29 July 2019

To submit an entry to the ICDPPC Global Privacy and Data Protection Awards please complete and email this form to ExCoSecretariat@icdppc.org no later than 29 July 2019.

Note: ICDPPC member authorities can submit as many entries as they wish, but a separate form should be used for each different entry, submitted by the deadline of 29 July. Languages: the conference documentation rule 6.2¹ applies:

1. **Contact details for this entry:**

- a. Name and email address of person completing this form: [REDACTED]
- b. Name of Data Protection or Privacy Authority: **SPANISH DATA PROTECTION AGENCY (AGENCIA ESPAÑOLA DE PROTECCION DE DATOS)**

2. **Eligibility:** By submitting this entry I confirm that:

- a. The Authority is a member of the International Conference of Data Protection and Privacy Commissioners.
- b. The initiative described in this entry was undertaken since the last edition.
- c. I am aware that the information in the entry (other than the contact details in 1(a) above) will be publicised by the ICDPPC Secretariat.

3. Please indicate which **category** you wish to enter (delete those that do not apply; you can enter multiple categories but please use separate forms for each entry):

- a. **Accountability**

4. **Description of the initiative**

- a. Please provide a brief summary of the initiative (no more than 75 words):

We submit the candidacy for the "Risk self-assessment tool for SMEs and professionals who carry out low-risk processing operations". The name of the tool is FACILITA_RGPD.

FACILITA consists of an online questionnaire divided into four blocks with a maximum duration of 20 minutes with which companies and professionals can verify through a series of questions that the processing operations they carry out can be considered of low risk and obtain the minimum essential documents to facilitate the application of the GDPR at the end of the test.

- b. Please provide a full description of the initiative (no more than 350 words):

The tool FACILITA_RGPD consists of an online questionnaire divided into four blocks. The templates to be

¹ 6.2 Conference documents

Without prejudice to section 4.2, conference documents, including accreditation and observer applications may be submitted in English or in another language. In the latter case, the documents shall be accompanied by an English version. Members with the ability and the resources to do so are encouraged to translate proposed resolutions and other conference documents such as the Conference Rules and Procedures.

filled in include the basic requirements set by the GDPR, such as the record of processing activities, the information clauses, the clauses that should be included if the company contracts with a processor and an annex with suggestions of basic security measures.

The tool is accompanied by a video tutorial in which the steps to be followed for the use of FACILITA_RGPD are explained in a clear, simple and very intuitive way.

FACILITA-RGPD is divided into four blocks:

1. In the first, the organization must select what is its sector of activity and the type of data it deals with.
2. Once it is confirmed that the processing carried out entail, a priori, a low level of risk for the rights and freedoms of individuals, FACILITA_RGPD will request the controller to provide certain information about the company (name, address, CIF or telephone , among others).
3. In the third block, the application will request information about the processing operations performed (clients, employees, companies subcontracted as processors, etc.).
4. With the information provided, in the last phase the essential documents will be generated to facilitate compliance with the GDPR.

The questionnaire has been drafted in a clear and simple language, which is very easy to understand and complete. It is adapted to the different cases presented by its users so that, depending on the answers they provide, some questions or others will be shown, thus leading to final documents adapted to the characteristics of the data processing performed.

- c. Please explain why you think the initiative deserves to be recognised by an award (no more than 200 words)

- The objective pursued and the purposes for which it was developed. In Spain there are 2.8 million companies, of which 99.8% are SMEs and professionals and 94% micro-enterprises of 9 workers or less and self-employed. Adaptation to the GDPR entails special difficulties for these companies, which need specific support given their limited resources.
- Its ease of use and the fact that it's free for users.
- Its focus on the real needs of users. The tool was originally launched in 2017. The version whose candidacy is submitted was published in March 2019 and contains numerous improvements based on the lessons learned after more than one year of implementation of the first version.
- It's been fully designed and developed within the Spanish Agency, using its own resources and considering the specific needs of the potential users.
- Its easy replicability.
- Its sustainability.
- Its real impact: 180.000 users have completed the questionnaire and obtained the documentation in the two versions of the tool.
- Its impact on the protection and guarantee of citizens' rights.

- d. Include a photograph or image if you wish (note this will be published with your entry on the ICDPPC website; the image can be pasted into the entry or send as an attachment or a link may



be provided):

- e. Please provide the most relevant link on the authority's website to the initiative (if applicable) (The website content does not need to be in English):

<https://servicios.aepd.es/AGPD/view/form/MDAwMDAwMDAwMDAwMDIzMjY3NDMxNTY0Mzk2ODUzNTUz?updated=true>

(Spanish and English versions)

- f. Please provide any other relevant links that you wish that help explain the initiative or its impact or success (e.g. links to news reports or articles):

Below, some links to news reports that either specifically describe the tool or highlight its role to facilitate adaptation to the GDPR for SMEs

<http://www.rtve.es/alacarta/audios/protegemos-tu-privacidad/protegemos-tu-privacidad-proteccion-datos-asequible-para-tu-empresa-10-03-19/5050957/>

https://elpais.com/economia/2019/04/26/actualidad/1556260183_912998.html

<https://cepymenews.es/aepd-actualiza-facilita-rgpd-herramienta-ayudar-empresas-cumplir-proteccion-datos/>

<https://www.autonomosyempreendedor.es/articulo/actualidad/agencia-proteccion-datos-mejora-herramienta-cumplir-reglamento/20190422145302019377.html>