

ICDPPC Executive Committee Minutes

34th Meeting of ICDPPC Executive Committee

21/ 22 December 2016

Chair: John Edwards, New Zealand

Secretariat: Blair Stewart, Vanya Vida, New Zealand

Canada: Daniel Therrien, Barbara Bucknell, Brent Homan, Miguel Bernal-Castillero

France: Nicolas De Bouville

Hong Kong: Stephen Wong, Fanny Wong, Aki Cheung, Ivan Chan

Morocco: Lahoussine Aniss

Meeting opened: 10:55 (NZST)

Apologies: Isabelle Falque-Pierrotin (FR), Said Ihrari (MA)

1. Previous meeting (18 October 2016):
Minutes were approved.

2. Committee tasks 2017:

a. **General allocation**

Tasks were allocated as follows.

Tasks	Member	Brief notes
Standard tasks (principally arising from the rules, earlier resolutions)		
1. Accreditation	MO	Secretariat to submit a paper on the accreditation process
2. Assessing proposals to host 41 st Conference	Secretariat/Hong Kong	
3. Representation at meetings of International Organisations: Coordination	FR and MA	FR to submit report to April meeting
4. Representation at meetings of International Organisations: OECD, Council of Europe delegates	FR	
Tasks from the strategic plan		
Making resolutions more effective	CA and Secretariat	To be included in the scope of future size and membership of Conference project
Collaboration to share research efforts		Due to resource constraints FR will not be able to take on the task. Task deferred to next year.
5. Develop common approaches and tools	CA and FR	CA taking principal responsibility to complete the task. CA to submit report to next meeting
Tasks from resolutions adopted at the 38th Conference		
6. Internationally comparable metrics	NZ and MA	NZ to submit paper on scope of work at next meeting

7.	Human Rights Defenders	NZ	NZ to report to April meeting
8.	International Enforcement Cooperation (2016)	CA and MA	CA to submit a report on the scope of work to next meeting
Tasks from discussions at 38th Conference			
9.	Future membership and size of the Conference	Chair	Secretariat to report on progress to next meeting
Miscellaneous			
10.	Global Privacy and Data Protection Awards	Chair	Secretariat to submit a report to next meeting

Action: Secretariat to report to next meeting on:

- accreditation process;
- progress made on future membership and size of the Conference to the next meeting;
- the process and timing for the global privacy and data protection awards.

Action: FR to report to April meeting on how representation arrangements might be made more effective to the Committee

Action: CA to:

- report on the scope of work on the task from the resolution on International Enforcement Cooperation (2016) Including residual tasks from 2014 resolution to next meeting;
- report on develop common approaches and tools to a future meeting.

Action: NZ to:

- report to next meeting on the scope of work arising from the resolution on internationally comparable metrics;
- report to April meeting on scope of work arising from the resolution on human right defenders.

b. Future size and membership of Conference

The Committee commented upon the chair's proposal regarding the process for work on the future size and membership of the Conference. In summary, changes agreed included:

- Seeking to have surveying and questionnaire analysis completed in April rather than May if possible;
- Including express reference to the purpose of the Conference and contribution of members and observers;
- Considering matters bearing upon the adoption or effectiveness of Conference resolutions to be within scope.

Action: Secretariat to update the Chair's proposal in light of ExCo discussion to act as working group's terms of reference.

3. 39th Conference closed session theme:

In an initial brainstorming session, members proposed several topics to consider for in-depth discussion at the closed session. Topics suggested were algorithmic transparency, anonymization /de-identification, applications for millennials, blockchain, free movement of personal data in an emerging age of localisation, how DPAs can multiply their resources through cooperation, internet governance and data protection, multi-stakeholder engagement, safe government information sharing, sensitive data: discrimination and risk management, sexual privacy and smart cities.

The Secretariat will survey the membership for reaction to those ideas and for further suggestions.

Action: Secretariat to survey membership for closed session topics

4. Conference in 2018:

The Secretariat updated the Committee and the evaluation of proposals to host the 40th Conference. A recommendation by the subcommittee will be made to the Committee by circular before the next meeting.

Action: Assessment subcommittee to submit recommendation to Committee in advance of next meeting.

5. Transparency of Committee proceedings:

The Committee discussed how the minutes and other Committee publications should record discussions and votes. The Committee agreed that it would continue to seek consensus on proposals, but should the Chair be required to call the vote, the different points of view discussed and the vote tally would be reflected on the minutes without attribution to the individual members. The Committee agreed to amend its Policy on Publishing Executive Committee minutes accordingly and to apply this to all its publications.

6. Annual cycle for host selection:

The Committee endorsed the Secretariat's proposal to place host selection onto an annual cycle with an annual deadline for proposals to be set each year by the Secretariat in early March.

7. ICDPPC recognised enforcement cooperation meetings:

The Committee endorsed the events to be held in Sydney, Australia (13 July 2017) and Montevideo (9-10 August 2017) as ICDPPC-recognised Enforcement Cooperation Meetings.

Action: Secretariat to notify applicants of Committee's decision.

8. General business

Schedule of meetings: MA mentioned that they would not be available on the date proposed for the meeting in August.

Action: Secretariat to circulate confirmed dates of meetings to Committee after members confirm their availability.

Next meeting:

14 February 2017 by teleconference.

Meeting closed: 12:14 (NZST)