

**From:** [ICDPPC ExCo](#)

**Bcc:**

**Subject:** From ICDPPC Secretariat: Draft Closed Session Agenda, Committee transition and related matters

**Date:** Monday, 21 August 2017 2:56:00 p.m.

**Attachments:** [Closed session agenda with details - 18 August 2017.docx](#)  
[image001.png](#)

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Dear Executive Committee members

**Closed session agenda** – *including time allocated for Future size and membership of conference*

Please find attached the first draft of the complete closed session agenda – which provides more detail than the outline agenda included in the meeting papers.

This version includes timings and, in some cases, the names of people who will be asked to speak to an item. Following any feedback received at the ExCo meeting the agenda will be finalised and released to members. However, it will remain subject to change and is likely to be adjusted up until the week before the annual meeting.

The August meeting will be an opportunity for ExCo members to comment on any aspect of the agenda e.g. if there are other topics suggested to be added or in relation to timings.

In particular at the ExCo meeting we will discuss how the time for discussion of the topic ‘Future size and membership of conference’ should be handled. The Chair will be seeking ExCo’s member’s views on how the discussion should be structured and who would like to be shown as speaking to the topic before the matter is opened for general discussion. He would also like to know if anyone wishes to table a paper for this topic or make a proposal. The Chair proposes to open the item with a brief presentation summarising the survey results aided by some PowerPoint slides with charts showing the distributions of responses to the key thematic questions.

**Transition to new Committee and Chair** – *including filling Committee spot vacated by NZ*

Following FR’s welcome offer to stand for election to ExCo Chair, the Secretariat and CNIL have already been in communication to ensure that the transition to a new Secretariat is as smooth and successful as possible. The ICDPPC Secretariat has produced two resources to assist future Secretariats which have been shared with CNIL (with public versions uploaded to the website):

- [ICDPPC Secretariat Reference Guide](#).
- [ICDPPC.org Website Manual](#).

The Secretariat Reference Guide was produced in house in a simple bulleted note style designed to focus on step by step administrative details such as rules, precedents, timelines and linked resources. It can easily be revised or added to by future Secretariats.

The website manual was commissioned from the freelance web designer, Simon Yock, whom we’ve used throughout our period as Secretariat to design, build and maintain the website (with content created and uploaded by the ICDPPC Secretariat).

One piece of the transition that will not finally be completed until the closed session itself is the election of a new member to fill the ExCo slot vacated by New Zealand. The rules do not set out any special nomination process. The ICDPPC Secretariat will send out a reminder to the Conference membership that the rules ensure a turnover of ExCo membership and this year a vacancy for an elected member arises which will be filled at the closed session. To assist with the process we will ask any members who wish to put their name forward for election to notify the Secretariat but note that this does not preclude other members offering themselves on the day of the election.

We have been approached by the UK Commissioner who has advised us that she plans to offer herself for election to the vacant slot. We will include this information in our message to members concerning the vacancy.

Yours faithfully

**Blair Stewart**

*Executive Committee Secretariat*

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39<sup>th</sup> International Conference of Data Protection and Privacy Commissioners

**Annual Meeting: In closed Session**

## AGENDA

*(Subject to Change)*

*It is recommended that delegates register the previous afternoon at the venue but registration will also be open from 08.30 on the day of the meeting.*

### Day 1: Tuesday 26 September 2017

09.00-09.15	<b>1. Welcome and opening</b> Opening statements on behalf of the hosting authority (Stephen Wong) and the Executive Committee (John Edwards).
09.15-09.30	<b>2. Accreditation</b> Admission of new members.
09.30-09.40	<b>3. In-depth Discussion: Government Information sharing: protecting sensitive data, preventing discrimination and managing risk</b> Opening scene setting presentation by John Edwards, ICDPPC Chair
09.40-12.30*	<i>Session 3 continues: Drivers and barriers to information sharing and where governments are heading</i> <ul style="list-style-type: none"> <li>• Stephen Curtis (30 minutes + 5 minutes Q&amp;A)</li> <li>• Eric Applewhite (30 minutes + 5 minutes Q&amp;A)</li> <li>• Viljar Peep (30 minutes + 5 minutes Q&amp;A)</li> <li>• Discussion with first 3 experts (35 minutes)</li> </ul>
12.30-13.30	<b>Lunch</b>
13.30-16.20*	<i>Session 3 continues: How government shared use of information can trigger public concerns about discrimination and protection of sensitive information</i> <ul style="list-style-type: none"> <li>• Liz Macpherson (30 minutes + 5 minutes Q&amp;A)</li> <li>• Rhema Viathianathan (30 minutes + 5 minutes Q&amp;A)</li> <li>• John Bacon-Shone (30 minutes + 5 minutes Q&amp;A)</li> <li>• Discussion with second 3 experts (35 minutes)</li> </ul>
16.20-16.55	<i>Session 3 continues: Final discussion of government Information Sharing with special focus on what is to be done?</i>
16.55-17.00	<b>4. Chair's summary</b> Including administrative announcements and close of day's deliberations.
* 30 minute refreshment breaks to be taken at natural breaks at approximately 10.50 and 14.40.	

### Day 2: Wednesday 27 September 2017

09.00-09.10	<p><b>5. Update on previous day's discussions</b> Chair of the Executive Committee, John Edwards</p>
09.10-10.40	<p><b>6. Executive Committee business</b> (20 minutes)</p> <ul style="list-style-type: none"> <li>• Report back</li> <li>• Proposed rule changes</li> </ul> <p><b>7. UN Special Rapporteur on the Right to Privacy</b> (20 Minutes) 'Problems and progress on the Global Privacy Trail': Joe Cannataci will provide an update on the past year's activities, outline plans for the coming year and answer questions.</p> <p><b>8. Reports back from working groups</b> (55 minutes)</p> <ul style="list-style-type: none"> <li>• Digital Education (15 minutes)</li> <li>• Data Protection Metrics (5 minutes)</li> <li>• Privacy and Humanitarian Action Working Group (5 minutes)</li> <li>• International Enforcement Cooperation (25 minutes)</li> <li>• Future size and membership of conference (5 minutes)</li> </ul> <p><b>9. Resolutions</b> (20 minutes)</p> <ul style="list-style-type: none"> <li>• Automated and connected vehicles</li> <li>• International Enforcement Cooperation</li> </ul>
10.40-11.10	<b>Refreshment break</b>
11.10-12.20	<p><b>10. Discussion on future size and membership of the Conference</b> (30 minutes)</p> <p><b>11. Executive Committee elections</b> (10 minutes)</p> <ul style="list-style-type: none"> <li>• 1 elected member vacancy</li> <li>• Executive Committee Chair</li> </ul> <p><b>12. Designated future conferences</b> (10 minutes) Opportunity for statements from designated hosts of:</p> <ul style="list-style-type: none"> <li>• 40<sup>th</sup> Conference (Brussels)</li> <li>• 41<sup>st</sup> Conference (Tirana)</li> </ul> <p><b>13. Unallocated slot</b> (10 minutes)</p> <p><b>14. General business</b> (10 minutes)</p>
12.20-12.30	<b>15. Closing statements</b> from hosting authority (Stephen Wong) and Chair (John Edwards).