



MATRIX OF DELIVERABLES

5 Deliverables from Terms of Reference	Action Plan (Based on Terms of Reference and Portfolio)	Output	Timeline	Members' Contribution	Lead	Co-Lead
1. Identify and examine most common pressing issue and share information	Conduct survey among GPA members and observers to identify pressing issues and announce initiatives that can be shared to the GPA	<ul style="list-style-type: none"> Survey results to be published on the GPA website Updated GPA COVID-19 Resources page and Calendar of Activities 	<ul style="list-style-type: none"> Circulate survey questionnaire for comments by 29 May Conduct survey from 08-12 June Publish results by 17 June 	<ul style="list-style-type: none"> Answer survey Contribute to GPA Resources Page Update GPA Calendar of Activities 	NPC Philippines and GPA Secretariat	
2. Collate evidence and produce case studies	Compile relevant experiences and best practices	<ol style="list-style-type: none"> Compendium of Best Practices Privacy Best Practices in Response to COVID-19 	TBD	Submit Jurisdiction/Organization Report	Sub-Group on Emerging Privacy Issues	<ol style="list-style-type: none"> Compendium of Best Practices <ul style="list-style-type: none"> Determine outline of topics/matters

					<p>to be included in the report</p> <ul style="list-style-type: none"> • Compile submissions <p>2. Privacy Best Practices in Response to COVID-19</p> <ul style="list-style-type: none"> • Summarize highlights from the submitted reports • Incorporate learnings from capacity building activities • Common approaches from other relevant sources 	
<p>3. Appropriate outreach to external stakeholders</p>	<p>Encourage GPA members and observers to update GPA Resources Page and for GPA to</p>	<p>1. Social media cards of publication highlights to be shared on GPA Twitter</p>		<ul style="list-style-type: none"> • Update GPA Resources Page and Calendar of Activities • Share GPA COVID-19 Taskforce materials on their website and 	<p>NPC Philippines/ GPA Secretariat</p>	

	<p>promote these resources</p> <p>Collaboration with other networks and organizations on COVID-19 related events</p>	<p>account and website</p> <ol style="list-style-type: none"> 2. Develop GPA Taskforce logo and templates 1. GPA-OECD Workshop 	<p>Second half of July</p>	<p>social media accounts</p> <ul style="list-style-type: none"> • Collaborate with GPA COVID-19 Taskforce on relevant events/seminars within their networks/regions • Recommend speakers and attend workshop 		
<p>4. Develop capacity-building activities</p>	<p>GPA Taskforce Webinar Series</p>	<ol style="list-style-type: none"> 1. DPAs as Enablers and Protectors: Testing, 	<p>Webinar 1 – July</p>		<p>Sub-Group on Capacity Building</p>	

		<p>Tracking and Treating COVID-19</p> <p>2. DPAs as Enablers and Protectors on Post-Crisis Response/ New Normal</p> <p>3. High Level Culminating Activity</p>	<p>Webinar 2 – Late August/Beginning of September</p> <p>Webinar 3 – September</p>			
5. Prepare for a resolution on COVID-19 proposals	Develop high-level policy statement	High-level policy statement in the form of a Resolution	First Draft by August		NPC Philippines and GPA Secretariat	Lead of Sub-groups 1 and 2