

GPA COVID-19 Task Force Matrix of Deliverables

5 Deliverables from Terms of Reference	Action Plan (Based on Terms of Reference and Portfolio)	Output	Timeline	Members' Contribution	Lead	Accomplishments
1. Identify and examine most common pressing issue and share information	Conduct survey among GPA members and observers to identify pressing issues and announce initiatives that can be shared to the GPA	<ul style="list-style-type: none"> Survey results to be published on the GPA website Updated GPA COVID-19 Resources page and Calendar of Activities 	<ul style="list-style-type: none"> Circulate survey questionnaire for comments by 29 May Conduct survey from 08-19 June Publish results by July 	<ul style="list-style-type: none"> Answer survey Contribute to GPA Resources Page Update GPA Calendar of Activities 	NPC Philippines and GPA Secretariat	<p>June 8-19: Taskforce members accomplished the Survey</p> <p>June 25: The Chair reported the Summary of Survey</p> <p>July 29: The Chair reported the Survey Analysis to be circulated to Taskforce members</p>

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2. Collate evidence and produce case studies	Compile relevant experiences and best practices	Compendium of Best Practices	Deadline for responses: 10 September	Submit Jurisdiction/ Organization Report	Sub-Group on Emerging Privacy Issues headed by PCPD Hong Kong	<p>June 25 (3rd GPA CTF Meeting): Hong Kong delivered update on Sub-group 1 workplan</p> <p>On 29 September, PCPD Hong Kong circulated the first draft of the Compendium to those who have responded to the survey.</p>

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3. Appropriate outreach to external stakeholders	Encourage GPA members and observers to update GPA Resources Page and for GPA to promote these resources			<ul style="list-style-type: none"> Update GPA Resources Page and Calendar of Activities Share GPA COVID-19 Taskforce materials on their website and social media accounts 	NPC Philippines/ GPA Secretariat	Ongoing
	Collaboration with other networks and organizations on COVID-19 related events	<ol style="list-style-type: none"> GPA-CIPL Workshop GPA- IAPP Workshop GPA-OECD Workshop 		<ul style="list-style-type: none"> Collaborate with GPA COVID-19 Taskforce on relevant events/seminars within their networks/regions Recommend speakers and attend workshop 		3 collaborative webinars with CIPL, IAPP and OECD

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4. Develop capacity-building activities	GPA Taskforce Webinar Series	<ol style="list-style-type: none"> 1. Technical Webinar with Apple and Google 2. DPAs as Enablers and Protectors: Testing, Tracking and Treating COVID-19 	<p>Webinar 1 – July 6</p> <p>Webinar 2 – July 23</p>	<ul style="list-style-type: none"> • Participate as speakers and/or moderators • Promote and attend webinars 	NPC Philippines, GPA Secretariat and Sub-Group on Capacity Building	<p>July 06: 1st Webinar: Contract Tracing & the Apple & Google solution. In conversation with the technical specialists.</p> <p>July 23: 2nd Webinar: Enablers and Protectors: The Role of DPAs confronting COVID-19 Contact Tracing and Recovery Response.</p>

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5. Prepare for a resolution on COVID-19 proposals	Develop Resolution, by building on the output from deliverables 2, 3 & 4	Resolution	<ul style="list-style-type: none"> • First Draft by August • Several rounds of consultation with Taskforce members from August- Sept. • Consultation with wider membership from 15 September. 	Comments and recommendations, and interest to co-sponsor	NPC Philippines and GPA Secretariat	Resolution Rapporteurs: <ul style="list-style-type: none"> - NPC - ICO - EDPS



**COVID-19
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