



GPA Global Privacy and Data Protection Awards 2024

Entry Form

To submit an entry to the GPA Global Privacy and Data Protection Awards please complete and email this form to secretariat@globalprivacyassembly.org **no later than 17 June 2024**.

Note: GPA member authorities can submit as many entries as they wish, but a separate form should be used for each different entry, submitted by the deadline above.

Languages: The GPA documentation Rule 6.2¹ applies.

1. CONTACT DETAILS FOR THIS ENTRY

Privacy/Data Protection

Authority:

NATIONAL PRIVACY COMMISSION

Person completing this form:

RAINIER ANTHONY

MILANES

First name

Last name

Job title:

CHIEF, COMPLIANCE AND MONITORING DIVISION

Email address:

opc@privacy.gov.ph; rainier.milanes@privacy.gov.ph

2. ELIGIBILITY

By submitting this entry, I confirm that (*please tick all boxes to confirm*):

- ☒ The Authority is a member of the Global Privacy Assembly
- ☒ The initiative described in this entry was undertaken since January 2023.
- ☒ I am aware that the information in the entry (other than the contact details in 1(a) above) will be publicised by the GPA Secretariat.

3. CATEGORIES

Please indicate which category you wish to enter.

*Please tick **one**; please use a separate form for each category you wish to enter:*

- ☐ Education and Public Awareness
- ☒ Accountability
- ☐ Dispute Resolution and Enforcement
- ☐ Innovation

¹ [GPA Rules and Procedures](#), Rule 6.2 'Assembly documents':

Without prejudice to section 4.2, Assembly documents, including accreditation and observer applications may be submitted in English or in another language. In the latter case, the documents shall be accompanied by an English version. Members with the ability and the resources to do so are encouraged to translate proposed resolutions and other Assembly documents such as the Assembly Rules and Procedures.

4. DESCRIPTION OF THE INITIATIVE

a. Please provide a brief summary of the initiative (no more than 75 words)

The National Privacy Commission Registration System ("NPCRS") is an online, registration platform, initiated to facilitate the simplified registration of the Personal Information Controller ("PIC"), Data Protection Officer and Data Processing System/s in accordance with privacy regulations. PICs covered by the mandatory registration requirement can register as well as amend details of their registration with ease. This initiative drives PIC accountability to generate a Seal of Registration for public display translating to increased trust of Data Subjects.

b. Please provide a full description of the initiative (no more than 350 words)

The National Privacy Commission ("Commission"), the Philippines' data privacy regulator, is the primary agency mandated to implement the provisions of the Data Privacy Act of 2012 ("DPA"). With the end-goal of cultivating a culture of privacy throughout the country and to implement the registration provision of the DPA the Commission issued NPC Circular No. 2022-04. Through this circular, the NPC mandates covered Personal Information Controllers to register its Data Processing System and its Data Protection Officer with the regulator.

The National Privacy Commission Registration System, was developed to answer the call to protect the rights and freedom of all data subjects. Through mandatory registration, the PICs demonstrate their commitment in data protection and data privacy. The mandatory display of the NPC Seal of Registration now achieves its purpose of increasing trust of data subjects to data processing activities of PICs.

PICs can simply generate their own Certificate of Registration and a Seal of Registration by creating an account, filling up the form, and submitting the requirements to the system. A PIC needs to populate specific items for information relating to its data processing system/s. Through this the data privacy regulator holds the PIC accountable for implementations of security measures as per submitted registration record.

The rationale behind the online system is to allow PICs and PIPs throughout the country to easily comply with the requirements of the DPA and Circular 22-04. Since all submissions are done online, PICs will be able to submit their application for registration and easily generate both their Seal of Registration and Certificate of Registration.

While providing convenience to PICs in complying with rules and regulations, the NPCRS also allows data subjects to exercise judgement in dealing with PICs and PIPs. Since display of the Seal of Registration is mandatory for covered PIC/s, all Data Subjects can therefore check before transacting with the PIC. Verification is Done through scanning of a QR code redirecting to an affirmative page under the domain privacy.gov.ph.

c. Please explain why you think the initiative deserves to be recognised by an award
(no more than 200 words)

The National Privacy Commission Registration System implementing the Seal of Registration deserves to be recognized by an award as it emphasizes the inherent obligation of a Personal Information Controller (PIC) to keep personal data secure and protected. It enables for a stronger calling for accountability in the processing of sensitive personal information.

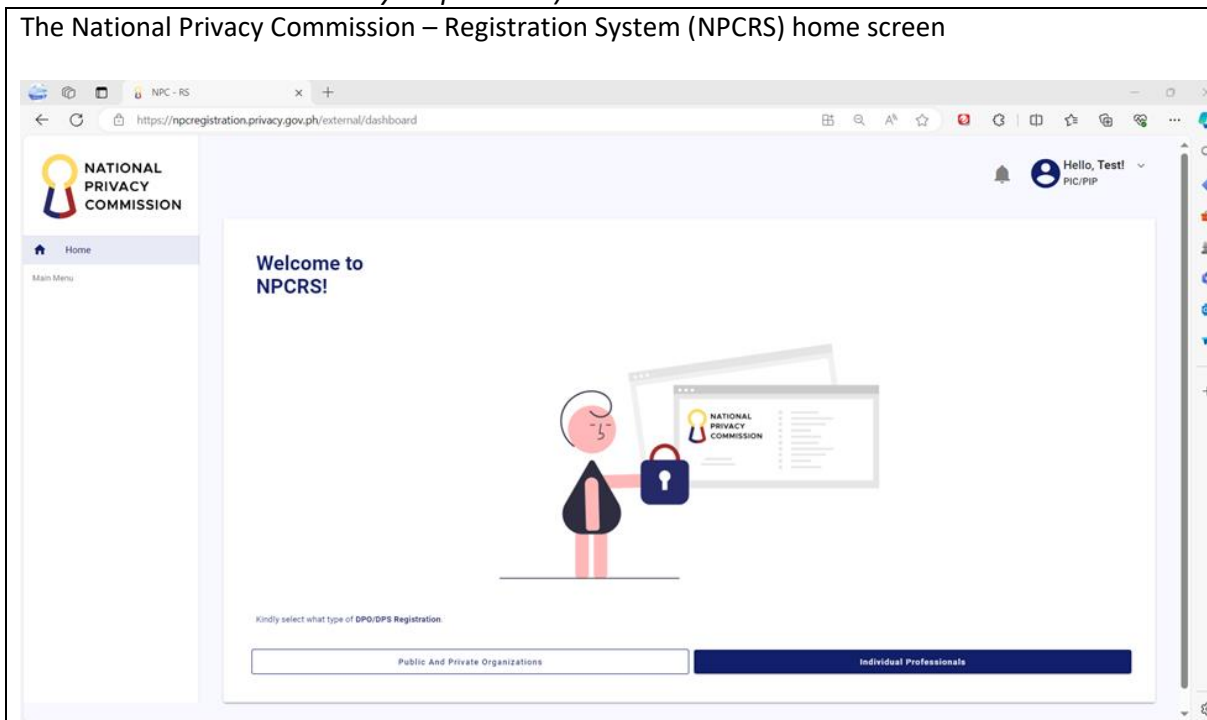
Obtaining the Seal of Registration would entail that the PIC has successfully registered with the Commission, registered its Data Processing System/s, and designated its Data Protection Officer. It showcases that the PIC has duly complied with the primary requirements of Commission to enable a more efficient compliance monitoring process and to uphold the exercise of data subject rights under the DPA.

Section 32 of the NPC Circular No. 2022-04, mandates the display of the Seal of Registration at the most conspicuous place to ensure visibility to all data subjects. A PIC is also required to display the Seal of Registration in its main website, or at least the webpage specifically pertaining to the Philippines for global websites.

The NPCRS and Seal of Registration has increased awareness and understanding of the data privacy rights of data subjects and the role of PICs to promote and ensure accountability and transparency.


d. Please include a photograph or image, if you wish *(This will be published with your entry on the GPA website. The image can be pasted into the box below, be sent as an attachment or a link may be provided)*

The National Privacy Commission – Registration System (NPCRS) home screen



NPCRS Login screen

← ↻ https://npcregistration.privacy.gov.ph/login

**NATIONAL
PRIVACY
COMMISSION**

Sign In

Email

Password

[FORGOT PASSWORD?](#)

LOG IN

Don't have an account? [Data Protection Officer Sign up here](#)

Inaccessible account? [Retrieve account here](#)

[Terms and Conditions](#) • [Privacy Notice](#)

ⓘ The NPC uses a third-party service to analyze non-identifiable web traffic data for us. This service use cookies. Data generated is not shared with any other party. For more info, see our Privacy Notice.


ACCEPT AND CLOSE

v2.1.23.0


NPCRS initial registration page

NPC - RS | DPO Registration × +

← ↻ https://npcregistration.privacy.gov.ph/external/registration/organization/create

**NATIONAL
PRIVACY
COMMISSION**

[Home](#)
Main Menu

 Hello, Test!
PIC/PIP

Registration for Public and Private Organizations

Cancel Save As Draft Submit Registration

STEP 1: ORGANIZATIONAL DETAILS

STEP 2: DATA PROCESSING SYSTEM

STEP 3: COMPLIANCE OFFICER FOR PRIVACY (IF APPLICABLE)

STEP 4: UPLOAD DOCUMENTS

Cancel Save As Draft Submit Registration

v2.1.18.0

NPC - RS | DPO Registration x +

https://npcregistration.privacy.gov.ph/external/registration/organization/create

NATIONAL PRIVACY COMMISSION

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Hello, Test! PIC/PIP

Cancel Save As Draft Submit Registration

STEP 1: ORGANIZATIONAL DETAILS

Organization/Agency Details

Organization Name Website (URL) (optional)

Country Area of Coverage ⓘ

Email Contact No.

Sector Details

Sector Subsector

NPC - RS | DPO Registration x +

https://npcregistration.privacy.gov.ph/external/registration/organization/create

NATIONAL PRIVACY COMMISSION

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Hello, Test! PIC/PIP

Sector Details

Sector Subsector

Head of Organization Details

First Name Middle Initial (optional)

Last Name Official Designation

Email Contact No.

Data Protection Officer Details

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

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STEP 2: DATA PROCESSING SYSTEM

HELLO, TEST! PIC/PIP

Data Processing System Details + Add DPS

Data Processing System #1

Is DPS Manual, Electronic or Both?

Data Processing System Name Basis of Processing Information

Basis of Processing Sensitive Personal Information (if applicable) Purpose for processing

Description of the category or categories of data subjects Description of data or categories of data relating to Data Subjects

Recipients or categories of recipients to whom the data might be disclosed

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

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HELLO, TEST! PIC/PIP

Is processing done as PIC or PIP?

☐ PIC ☐ PIP

Is the system outsourced or subcontracted?

☒ Yes ☐ No

Name of PIP Contact No.

Email Address

General Information of the Data Life Cycle

When is data collected? Retention Period with Reckoning date/time

Disposal/Destruction/Deletion Procedure

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

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Hello, Test!
PIC/PIP

Description of Security Measures

Organizational

Physical

Technical

Is personal data transferred outside of the Philippines?
☒ Yes ☐ No

Is there any Data Sharing Agreements with other parties?
☒ Yes ☐ No

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

NATIONAL PRIVACY COMMISSION

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Hello, Test!
PIC/PIP

Is personal data transferred outside of the Philippines?
☒ Yes ☐ No

Is there any Data Sharing Agreements with other parties?
☒ Yes ☐ No

Name of PIC

Is the system a publicly facing online mobile or web-based application?
☒ Yes ☐ No

Is the system External and/or Internal facing?
(Select both if applicable)
☐ External ☐ Internal

Is there any notification regarding any automated decision-making operation and/or profiling?
(Select both if applicable)
☐ Automated Decision Making ☐ Profiling

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

NATIONAL PRIVACY COMMISSION

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Hello, Test! PIC/PIP

STEP 1: ORGANIZATIONAL DETAILS

STEP 2: DATA PROCESSING SYSTEM

STEP 3: COMPLIANCE OFFICER FOR PRIVACY (IF APPLICABLE)

Compliance Officer for Privacy Details [Add COP](#)

Compliance Officer #1

First Name Middle Initial (optional)

Last Name Region/Branch/Office

Official Email

STEP 4: UPLOAD DOCUMENTS

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

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Hello, Test! PIC/PIP

STEP 1: ORGANIZATIONAL DETAILS

STEP 2: DATA PROCESSING SYSTEM

STEP 3: COMPLIANCE OFFICER FOR PRIVACY (IF APPLICABLE)

STEP 4: UPLOAD DOCUMENTS

Supporting Documents

Classification

☐ Government ☒ Private ☐ Foreign Private

Sub-Classification

☐ Corporations ☐ One Person Corporation ☐ Partnership ☐ Sole Proprietorship

Cancel Save As Draft **Submit Registration**

v2.1.18.0

NPC - RS | DPO Registration

https://npcregistration.privacy.gov.ph/external/registration/organization/create

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Classification

☒ Private ☐ Foreign Private

Sub-Classification

☒ Corporations ☐ One Person Corporation ☐ Partnership ☐ Sole Proprietorship

Duly notarized Secretary's Certificate authorizing the appointment or designation of the DPO *

Only accepts PDF file

Other document that demonstrates the validity of the appointment with an accompanying valid document conferring authority to appoint persons to position...

Only accepts PDF file

SEC Certificate of Registration *

Only accepts PDF file

Certified true copy of current General Information Sheet *

Only accepts PDF file

Valid business permit *

Only accepts PDF file

Cancel Save As Draft Submit Registration

Hello, Test! PIC/PIP

NPCRS Internal login

NPC - RS | Internal Dashboard

npcregistration.privacy.gov.ph/internal/dashboard

NATIONAL PRIVACY COMMISSION

Home

Dashboard

Analytics and Ratings

Main Menu

Users

Account Reset

Master Data

DPO Registration

Report

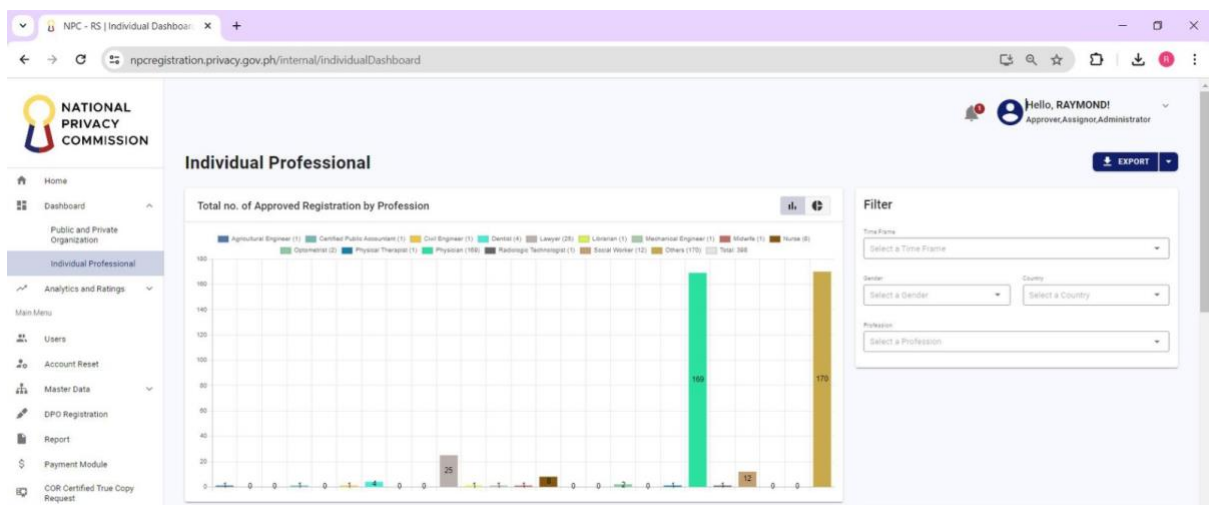
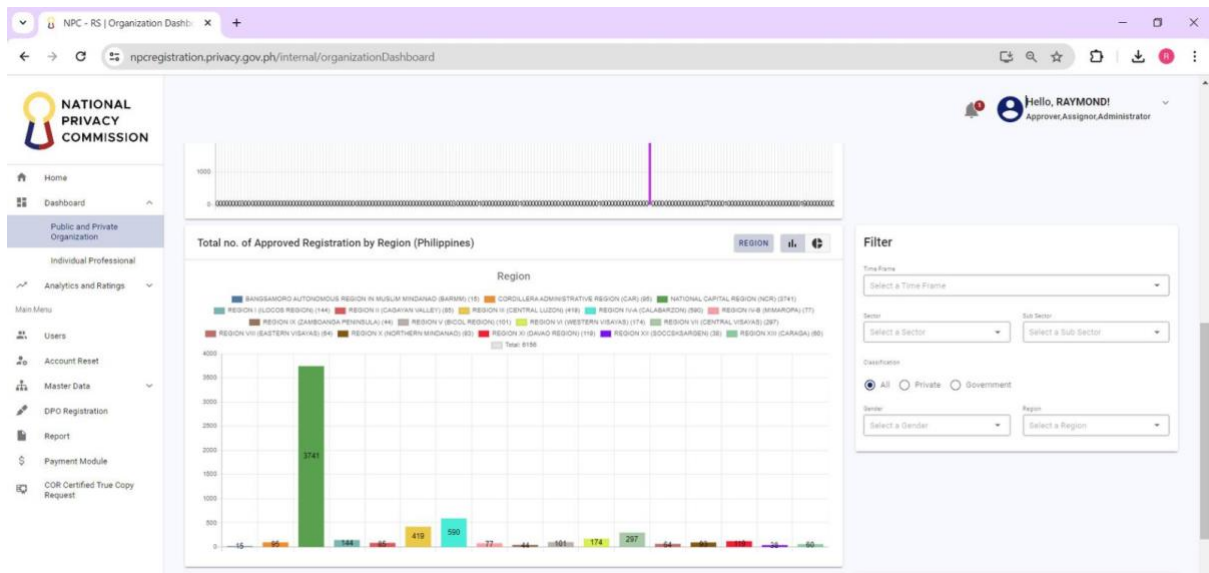
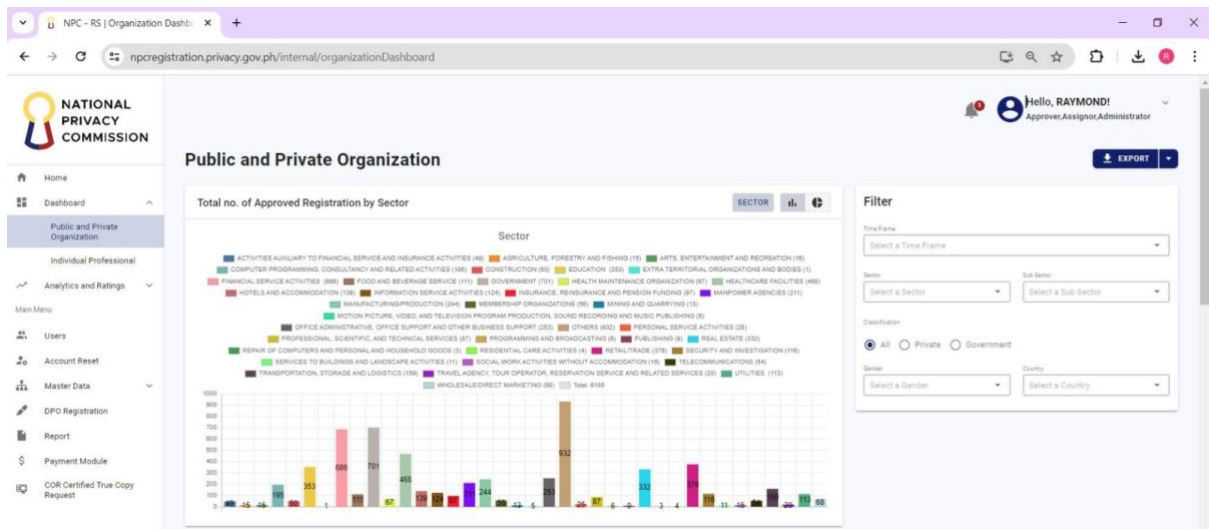
Payment Module

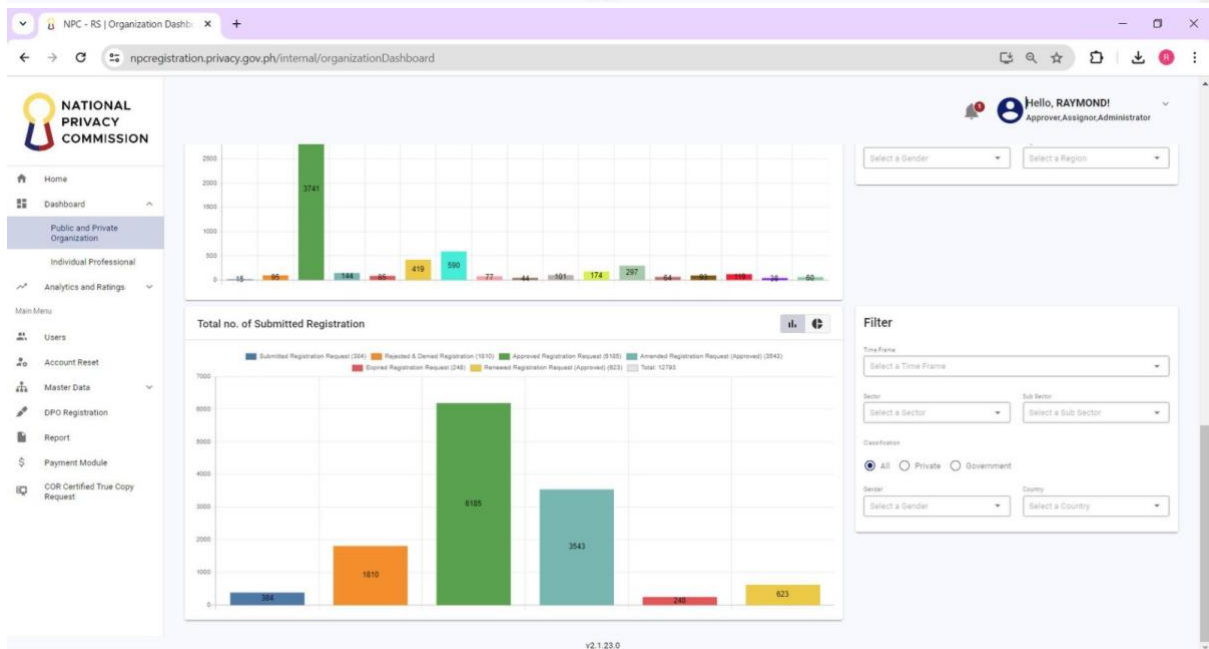
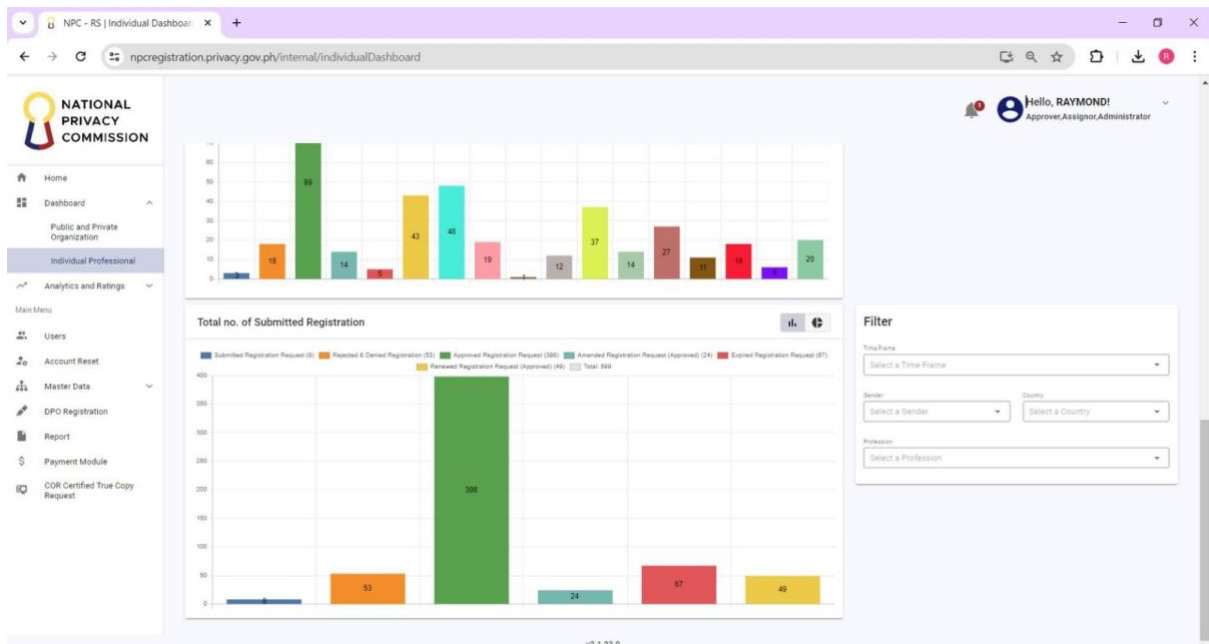
COR Certified True Copy Request

Welcome to NPCRS!

Hello, RAYMOND! Approver, Assignor, Administrator

v2.1.23.0





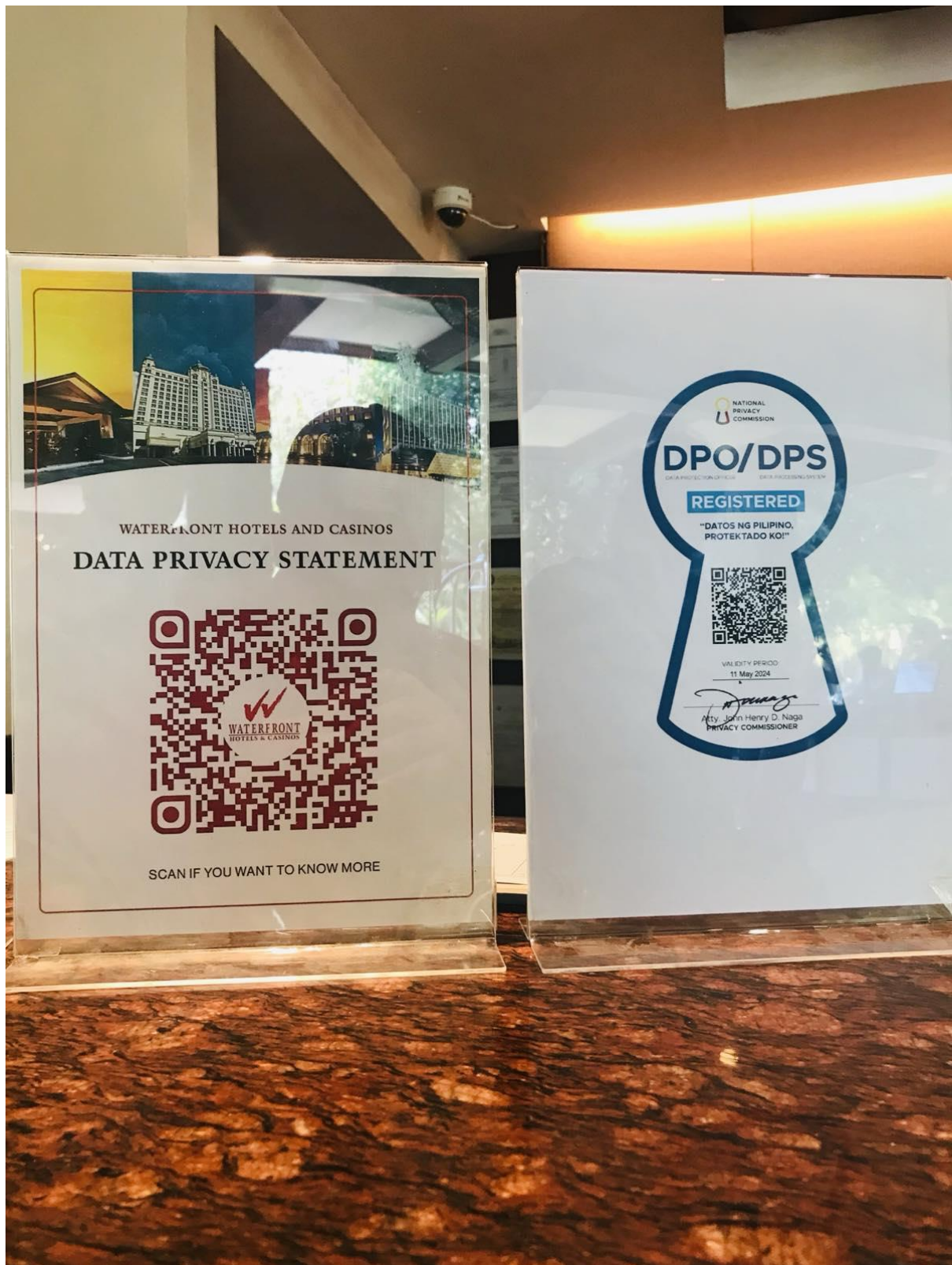
Actual display of the Seal of Registration in different establishments

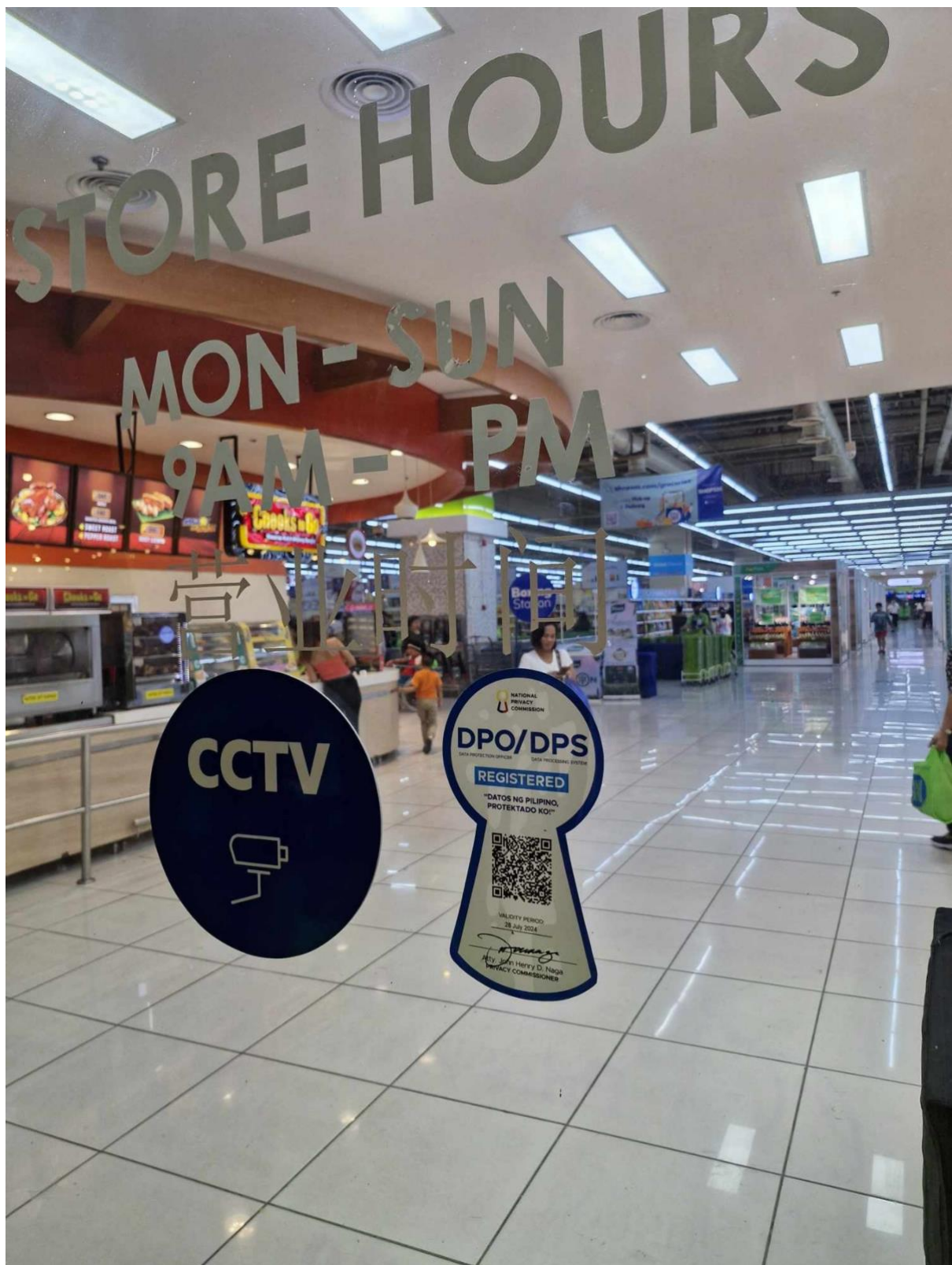


















NPC warning against fake NPC Certificate of Registration and Seal of Registration




privacy.gov.ph [privacy.gov.ph](https://www.facebook.com/privacy.gov.ph) [privacy.gov.ph](https://www.instagram.com/privacy.gov.ph) [PrivacyPH](https://twitter.com/PrivacyPH)



NPC Certificate of Registration and Seal of Registration and how to identify authenticity.


2WAYS to identify **AUTHENTIC** Seal of Registration








The diagram shows a key-shaped seal. The top part is a circle with the NPC logo and 'DPO/DPS' (Data Protection Officer / Data Processing System) and 'REGISTERED'. Below this is a QR code. The bottom part of the key contains a digital signature and the name 'Atty. John Henry D. Naga, PRIVACY COMMISSIONER'. Two numbered callouts are present: '1' points to the signature, and '2' points to the QR code.

1 The digital signature of the Privacy Commissioner should be clearly visible.

2 Upon scanning, the QR code will direct to the PIC's unique verification webpage.

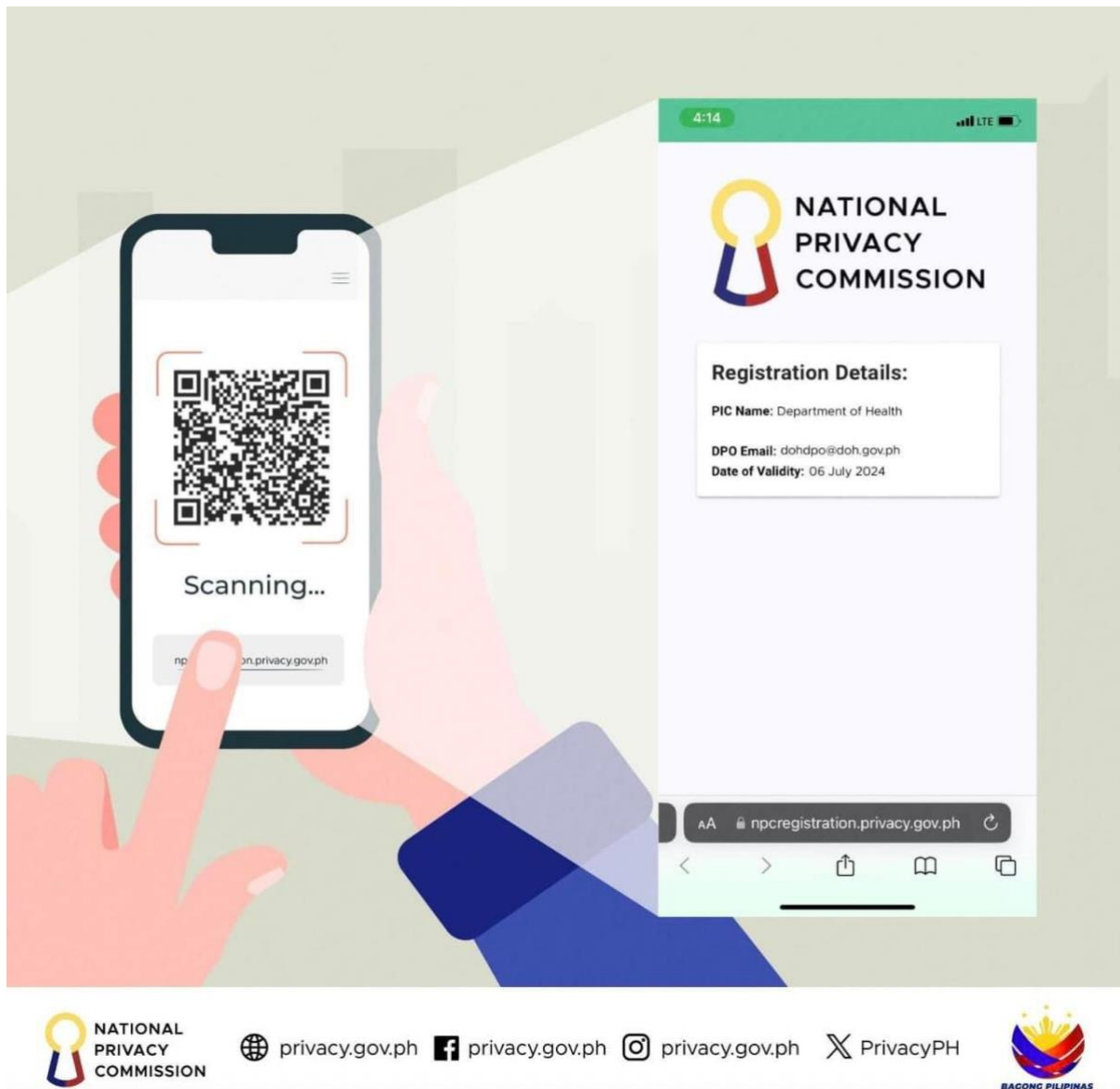
 NATIONAL PRIVACY COMMISSION

 privacy.gov.ph  [privacy.gov.ph](https://facebook.com/privacy.gov.ph)  [privacy.gov.ph](https://instagram.com/privacy.gov.ph)  [PrivacyPH](https://twitter.com/PrivacyPH)

 BAGONG PILIPINAS

Privacy Commissioner John Henry D. Naga during the Privacy Awareness Week 2024





- e. Please provide the most relevant link on the authority's website to the initiative, if applicable (*The website content does not need to be in English*)

<https://npcregistration.privacy.gov.ph/>
<https://privacy.gov.ph/pips-and-pics/register/>
<https://privacy.gov.ph/npc-public-advisory-mandatory-display-of-the-npc-seal-of-registration/>

- f. Please provide any other relevant links that help explain the initiative or its impact or success (*e.g. links to news reports or articles*):

<https://privacy.gov.ph/wp-content/uploads/2023/05/Circular-2022-04.pdf>
<https://privacy.gov.ph/wp-content/uploads/2023/05/NPCRS-Demo.mp4>

<https://governance.neda.gov.ph/new-online-portal-to-ease-privacy-compliance-of-data-systems-npc/>

<https://www.pna.gov.ph/articles/1194366>

<https://tribune.net.ph/2024/03/19/manila-obtains-seal-of-registration-from-national-privacy-commission>

<https://business.inquirer.net/385257/online-registration-portal-for-data-processing-system-launched>

<https://www.dataguidance.com/news/philippines-npc-launches-online-registration-tool-data>

[Google Search: "NPC Seal of Registration"](#)